

## **Montana Shared Catalog Partners sharing group meeting**

December 19, 2017

Online via GoToMeeting

### **Roll call**

Present:

- Bitterroot Public Library
- Fallon County Library
- Imaginelf Libraries
- Lincoln County Libraries
- Livingston-Park County Library
- Miles City Public Library
- Mineral County Library
- Missoula Public Library
- North Lake County Library District
- North Valley Public Library
- Plains Public Library District
- Rosebud County Library
- Stillwater County Library
- Whitefish Community Library
- Montana State Library (ex officio)

### **Approval of October minutes**

Joey Kositzky, Whitefish Community Library, approves; Sean Anderson, Imaginelf Libraries, seconds; Approved.

### **By-Laws updates**

Sean Anderson, Imaginelf, and Mitch Grady, Livingston-Park County Library, have revised the Partners by-laws and distributed them for review in November. Sean asked for additional comments about by-laws changes. This document must be available for review for 30 days before the group formally vote on it at the next Partners meeting.

One notable change pertains to the quorum and voting process. The current draft of the by-laws makes the quorum 50% of the membership; items voted on would have to be approved by 50% of the entire membership, not 50% of the quorum. Sean suggested that voting could be a motivation for members to regularly attend meetings.

Sonja Woods, Miles City Public Library, wondered how much of a motivation this would really provide and expressed some concern that this could hold up necessary action if meeting attendance is poor.

Stacey Moore, Fallon County Library, observed that some libraries are not open during meeting times, which makes it difficult for them to attend and have their vote represented.

Mitch said that members should consider whether they are comfortable with the possibility of enabling a small group of people to take action on behalf of the entire group or not. The proposed by-laws change would require greater membership engagement.

There was some discussion on how many libraries have voting privileges in Partners, and why. Branches are not represented in voting separate from their main branches. Separate funding authority merits a separate vote. Cara Orban, Montana State Library, will follow up with Bicentennial Library in Colstrip to confirm whether that library needs a separate vote from Rosebud County Library.

### **Marilyn Trosper's retirement**

Abbi Dooley, North Lake County Library District, invited the Partners group to an open house reception at the library in Polson on Friday, January 5 in celebration of Marilyn's retirement. That will be Marilyn's last day at the library. We will miss working with Marilyn and wish her all the best for a happy retirement.

### **Courier crate issues**

Della shared a reminder to bundle Philipsburg items together with a PHLP label.

Please report items that arrive damaged in a Critelli crate to Cara Orban so that she can help the owning library seek reimbursement. If possible, please send Cara a photo of the crate and damaged items, along with the date and time you received the crate. That will help us to more quickly resolve the issue with Critelli and ensure that you will be reimbursed.

### **Crate shortages**

Some libraries seem to frequently run out of crates. Joey Kositzky observed that some libraries, like Whitefish, have fewer delivery days, and so they are not sending and receiving as consistently as libraries that have 5-day service. Elizabeth Jonkel, Missoula Public Library, has offered to send extra crates to libraries that need them. She has some new staff that had been unaware of this practice but they have now been informed and are prepared to send crates bungeed to the top of a full crate when needed. Please send her an email if you are in need of extra crates.

### **Next Partners meeting**

Tuesday, Feb 13 at 9am. There was some discussion about whether another time might work better but as there was no consensus on what day might be more convenient, this decision was tabled for now.

Joey moves to approve; Sean seconds; approved.

Welcome to Rebekah Kamp, MSC Systems Administrator, and Katy Rende, MSC Trainer. Katy will provide a brief training for Partners in early 2018. Please send your suggested training topics to [katy.rende@mt.gov](mailto:katy.rende@mt.gov).

Meeting adjourned at 9:43 am.

Notes prepared by Cara Orban.